

EXECUTIVE COMMITTEE MEETING
Thursday, August 8 to Saturday, August 10, 2019
The Mission Inn Hotel and Spa, Riverside, CA

I. ORDER OF BUSINESS

A. Roll Call

President Stankas called the meeting to order at 1:10 p.m. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz (via Zoom 8/8/2019), S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office; Dan Crump, Liaison, Council of Chief Librarians; Carol Farrar, Desert Regional Chair, California Community Colleges Chief Instructional Officers; and Debbie Klein, President, Faculty Association of California Community Colleges.

Invited Guests: Pam Walker, Educational Consultant, and Michelle Pilati, Faculty Coordinator, Open Educational Resources Initiative.

Staff: April Lonerio, Executive Assistant.

B. Approval of the Agenda

MSC (Aschenbach/Curry) to approve the agenda and consent calendar as amended:

1. Add item IV. K. Executive Director Evaluation
2. Add item IV. L. OERI Event Dates

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Roy Shahbazian, Santa Ana College, was in attendance.

No formal public comment was entered.

D. Executive Committee Norms, pg. 5

Members were reminded of the Executive Committee Norms.

E. Calendar, pg. 7

Members were updated on deadlines.

F. Local Senate Visits, pg. 11

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 23

Members reviewed the Action Tracking document and updated the document as necessary.

H. Dinner Arrangements

Members were informed of dinner arrangements.

I. One Minute Check-In

Members participated in a check-in activity.

II. CONSENT CALENDAR

A. July 9, 2019 Meeting Minutes, Aschenbach, pg. 25

B. ESL Recoding Regional Meetings, Aschenbach/May, pg. 31

III. REPORTS

A. President's/Executive Director's Report – 30 mins., Stankas/Mica

Mica reported that a Program Manager was hired to support the Open Educational Resources Initiative (OERI) and Guided Pathways grants, and an Administrative Assistant was hired to support all grants. Mica met with the Student Senate for California Community Colleges (SSCCC) President Danny Thirakul and Past Executive Iiyshaa Youngblood to discuss how the Academic Senate can align and partner with the SSCCC's goals.

Stankas reported on conversations with the Department of Finance regarding consolidating the grant funding the Academic Senate receives into a single budget line item. The templates for the University of California Transfer Pathways (UCTP) Guarantee pilot project in Chemistry and Physics were released on July 8, 2019, with updates to the templates and additional clarification sent on August 2, 2019. The Chancellor's Office, UC Office of the President, and Academic Senate will explore additional disciplines by reviewing existing transfer model curriculum (TMC) and comparing them to existing UC Transfer Pathways (UCTP). Stankas informed the committee that the Academic Senate is chairing the Intersegmental Committee of the Academic Senates (ICAS) for 2019-2020 and the first meeting is September 12, 2019, at Long Beach City College. The Board of Governors Faculty and Staff Diversity Taskforce will present its recommendations to Consultation Council on August 15, 2019, and the Board of Governors on September 16-17, 2019. The Academic Senate is chairing the Council of Faculty Organizations (CoFO) for 2019-2020. At the August 14, 2019, meeting, CoFO will discuss revisions to the CoFO Charter.

Stankas reviewed the 2019-2020 Academic Senate goals, work plan, and deliverables including activities related to faculty diversification, guided

pathways, the faculty role in governance processes, the coordination of career technical education (CTE) and online education, transfer, and legislative action.

B. Foundation President's Report – 10 mins., Aschenbach

Aschenbach reported that the Foundation has not met since the last Executive Committee Meeting, and the strategic plan will be brought to the Executive Committee for consideration in September.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. The CCL Board of Directors retreat was held on July 29-30, 2019, to review their mission and goals for the 2019-2020 academic year. The Library Services Platform (LSP) Governance Committee and the CCL Board met on July 30, 2019, to review the implementation of the LSP. The LSP budget proposal was submitted for inclusion in the Board of Governors' 2020-2021 Budget and Legislative Request. Consultation Council will review it on August 15, 2019, and if recommended, the Board of Governors will review it on September 16-17, 2019. Crump reported that Leslie Tirapelle from Pasadena City College is the new CCL President and that Crump was confirmed to serve as the CCL's liaison to the Academic Senate for 2019-2020.

Carol Farrar, California Community Colleges Chief Instructional Officers (CCCCIO) Desert Regional Chair, provided an oral report. Farrar reported that Leandra Martin became President on July 1, 2019. The CCCCCIO Executive Board Retreat was held on July 16-17, 2019, to establish their goals and activities for the 2019-2020 academic year. Farrar expressed the CCCCCIO's desire to facilitate open communication and continued collaboration with the Academic Senate in the coming year. The CCCCCIOs wrote a letter in support of continued funding for the Library Services Platform (LSP). The Fall Conference is October 21-25, 2019 in San Diego.

Debbie Klein, Faculty Association of California Community Colleges President, provided an oral report. Klein became President June 1, 2019. The Council of Faculty Organization (CoFO) is meeting August 14, 2019, to develop recommendations for the Student Centered Funding Formula (SCFF) Oversight Committee. Klein reported that FACCC members provided public comment during the July 15, 2019, Board of Governor's meeting to express concern regarding Chancellor Oakley's contract. Klein summarized the ongoing dialogue between FACCC and the Chancellor's Office in response to FACCC's vote of no confidence. Klein explained that FACCC will work with the Student Senate for California Community Colleges (SSCCC) on common interests. FACCC sponsored bill, AB 706 (Low) Community colleges: academic employees, was signed by the Governor. FACCC sponsored bill, AB 595 (Medina) Community colleges: apprenticeship programs, was ordered to the Assembly. Upcoming

FACCC events include the Social Justice and the Role of Community Colleges Conference on September 20, 2019 at the UCLA Labor Center; the Budget Workshop on September 23, 2019 at El Torito in San Leandro; the 2020 Policy Forum on January 24, 2020 in Northern California; and the 2020 Advocacy & Policy Conference on March 8-9, 2020 at the Holiday Inn Sacramento-Capitol Plaza. Klein noted that FACCC's website, vision, values, and logo are undergoing review and development.

IV. ACTION ITEMS

A. Legislative and Budget Report – 20 mins., Davison, pg. 33

The Executive Committee received an update on the legislative cycle and the budget. Davison reported that AB 239 (Salas) Community colleges: registered nursing programs and AB 706 (Low) Community colleges: academic employees were signed into law by the Governor. The committee noted the changes to and implications of AB 1460 (Weber) California State University: graduation requirement: ethnic studies, AB 1658 (Carrillo) Teacher credentialing: adult education: workgroup, and AB 1727 (Weber) Community colleges: career development and college preparation courses. Members discussed the potential expansion of the Baccalaureate Degree Pilot Program.

Stankas summarized the letter sent to the legislature requesting clarification and direction regarding the legislative intent for the fully-online community college. The committee discussed concerns regarding the conflicting requirements for Calbright College to avoid duplication of existing college programs and to be accredited. Stankas reported that noncredit classes are scheduled to begin October 1, 2019. Five faculty were appointed by the Academic Senate to support the Calbright College in academic and professional matters until there are tenured faculty to establish an academic senate.

No action by motion was taken on this item.

B. Faculty Diversification – 15 mins., Stankas, pg. 41

The Executive Committee received an update on the Academic Senate's goal regarding Faculty Diversification during the President's report.

No action by motion was taken on this item.

i. Board of Governors' Diversity Task Force Update – Stankas, pg. 43

The Executive Committee received an update on the Faculty and Staff Diversity Taskforce. Stankas reported that the Diversity Taskforce developed a request for inclusion in the Board of Governors' 2020-2021 Budget and Legislative Request. It will be reviewed by Consultation Council on August 15, 2019, and if recommended, reviewed by the Board of Governors on September 16-17, 2019. The request includes \$40 million in ongoing funds for full-time faculty hiring, \$10 million in ongoing funds to expand district's Equal Employment Opportunity (EEO) implementation, \$15 million in one-time funds to establish a Statewide Fellowship Pilot, \$1 million in one-time funds to modernize the CCC

Registry, and funding to provide additional Chancellor's Office staff.

MSC (Dyer/Bean) to endorse the Diversity Taskforce's 2020-2021 Budget and Legislative Request.

The committee discussed the California Community Colleges Diversity, Equity, and Inclusion Statement to be presented to the Board of Governors for adoption on September 16-17, 2019. This will serve as a guiding document for all Chancellor's Office committees. Members suggested updating the Academic Senate's Inclusivity Statement; Cruz requested that the Equity and Diversity Action Committee be charged with updating the statement.

Follow-up: The Equity and Diversity Action Committee will update the Inclusivity Statement before the 2019 Fall Plenary Session.

C. CCC Guided Pathways Award Program – 15 mins., Stankas, pg. 51

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May reported that the Guided Pathways Taskforce efforts will expand to include tool development and statewide partnership activities. The Taskforce meets August 21, 2019, to discuss the goals and work plan activities for 2019-2020. Mica reported that the Academic Senate Guided Pathways work is undergoing a branding process.

No action by motion was taken on this item.

D. Faculty Role in Governance – 15 mins., Stankas, pg. 53

The Executive Committee received an update on the Academic Senate goals regarding the Faculty Role in Governance during the President's Report.

No action by motion was taken on this item.

E. 2019-2020 ASCCC Budget – 15 mins., May/Mica, pg. 55

The Executive Committee reviewed the Academic Senate annual budget for 2019-2020. May informed the committee that the tentative budget was approved at the May 10, 2019, Executive Committee Meeting. The group was apprised of the changes in the budget since May, including fulfilled grants. Members discussed the varied revenue streams and expenses. The committee emphasized the positive impact of streamlining the grant funding to the Academic Senate. Mica reported on the progress towards building a six-month reserve.

MSC (Foster/Henderson) to approve the 2019-2020 Academic Senate budget as presented.

F. Fall 2019 Plenary Session Planning – 15 mins., Stankas/Mica, pg. 59

The Executive Committee suggested themes and possible breakout topics for the 2019 Fall Plenary Session. Stankas informed the committee members of the timeline and due dates for Fall Session materials. Members discussed

incorporating feedback from the previous Academic Senate event surveys.

MSC (Aschenbach/Bean) to approve “Ten Plus One, We Get the Job Done” as the 2019 Fall Plenary Session Theme.

G. RP Group Liaison – 10 mins., May, pg. 61

The Executive Committee reviewed the proposal for the addition of a liaison from The Research and Planning (RP) Group to the Academic Senate. Members discussed the logistical impact of a liaison and noted the opportunity for relationship building with a system partner.

MSC (Bruzzese/Henderson) to approve the addition of a liaison from the RP Group to the Academic Senate.

H. Paper – AB 705 Research and Analysis Ideas for Collaboration between Researchers and Faculty – 15 mins., May, pg. 63

The Executive Committee reviewed and suggested edits to the *AB 705 Research and Analysis Ideas for Collaboration between Researchers and Faculty* paper by the RP Group and the ASCCC. Members discussed the inclusion of the Academic Senate logo on the document. It was suggested to include pluses and minuses in the letter grades for course successes on page three of the document, and further context for student variables on page four of the document.

MSC (Davison/Parker) to approve the use of the Academic Senate logo on the paper *AB 705 Research and Analysis Ideas for Collaboration between Researchers and Faculty* with suggested modifications.

Public comment was given by Roy Shahbazian, who suggested language regarding determining the tradeoff of offering support courses on page one of the document, and the inclusion of language regarding trends in course objective completion in the extensive research plan on page two of the document.

I. Equity Driven Systems Paper First Read – 30 mins., Roberson/Cruz/Lara, pg. 71

The Executive Committee reviewed and provided feedback on the draft Equity Driven Systems Paper. The committee discussed the use and presentation of vignettes of successful students and programs. Members suggested clarity at the beginning of the paper regarding the purpose, objectives, and takeaways; and further explanation of certain concepts. Concerns were raised regarding the number of recommendations for the Board of Governors, colleges and districts, and local senates. The paper will return for a second reading by the September 27-28, 2019 Executive Committee Meeting.

No action by motion was taken on this item.

Follow up: The paper will return for a second reading by the September 27-28, 2019 Executive Committee Meeting.

J. Strategic Plan – 30 mins., Stankas/Mica, pg. 103

The Executive Committee reviewed the Year 2 goals as identified by the Officers on the 2018-2023 Strategic Plan. The committee discussed the continuation of Objective 5.2 to streamline the Academic Senate’s funding sources. Members noted the increase in Year 2 activities for Goal 6 “Sustain, Support, and Expand the ASCCC Course Identification Number System (C-ID)”.

MSC (Curry/Parker) to adopt the Year 2 goals for the Academic Senate strategic plan.

K. Executive Director Evaluation – 20 mins., Stankas/Mica

The Executive Committee reviewed the evaluation and performance review process for the Executive Director position. Stankas explained the evaluation process and differentiated the roles of the Evaluation Committee and Executive Committee in the process. Members discussed the various proposed groups to provide feedback and the impact of feedback from groups such as external community leaders and employees. The committee expressed concern over the workload associated with the performance review, if conducted on an annual basis. The committee recommended using this tool to review the Executive Director at this time, and develop a timeline for the frequency and depth of future reviews at a later date. Members emphasized the need to evaluate the performance review process after the review is conducted. The committee suggested the removal of “annual” from the title, removal of the names of the Academic Senate leadership team of employees, and the addition of “No later than May 31” to timeline component number eight.

MSC (Roberson/Curry) to approve the Executive Director Performance Review with the following modifications: removal of “annual”, removal of employee names, and the addition of “No later than May 31” to timeline component number eight.

L. OERI Event Dates – 10 mins., Pilati

The committee reviewed the dates for the Early Childhood Education (ECE) Faculty Convening and “CreatorFest”. Pilati explained that “CreatorFest” is proposed for October 25/26 and will convene specified disciplines to develop Open Educational Resources (OER). The ECE Faculty convening is proposed for December 13/14 and will focus on compiling openly licensed videos that align with the six ECE C-ID descriptors and the ECE California Articulation Project.

MSC (Dyer/Aschenbach) to approve the dates for the ECE Faculty Convening and “CreatorFest”.

V. DISCUSSION

A. Chancellor’s Office Liaison Report – 45 mins. pg. 115

Marty Alvarado, Executive Vice Chancellor for Educational Services, provided an oral report. Alvarado informed the committee that college’s AB 705 English and Mathematics adoptions plans were submitted and the Chancellor’s Office is working to create reading circle events. The AB 705 English as a Second

Language (ESL) guidance is being developed for review by the California Community Colleges Curriculum Committee (5C) and to be brought to the Board of Governors for first reading in November 2019 and approval in January 2020. Dean Raul Arambula and Dean Mia Keeley are the leads for AB 705 Implementation at the Chancellor's Office. The Credit for Prior Learning (CPL) pilot project is beginning in seven disciplines, including Administration of Justice, Fire Science, Automotive Technology, Health, Cyber Security, Information Technology, and Business Administration and Management. Dean Raul Arambula and Jodie Lewis are the leads for the CPL pilot project. The Credit for Prior Learning Regulation changes will be brought to the Board of Governors on September 16-17, 2019, for the second reading and considered for action. The Multiple Measures Placement Service (MMPS) is working to assist in default placement and secure data sharing agreements for the AB 705 Data Pipes. Visiting Vice Chancellor John Hetts and Zitlali Torres are the leads for the MMPS project. The request for proposal (RFP) for the Chancellor's Office Curriculum Inventory (COCI) will be posted publically during August 2019.

B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 117

The Executive Committee received an update on the recent Board of Governors and Consultation meetings. The Board of Governors met on July 15-16, 2019. Stankas reported that Chancellor Oakley's contract for employment was approved, and summarized the public comment and discussion on this item. The Credit for Prior Learning regulation changes will return to the September 16-17, 2019 Board of Governors meeting for consideration due to a change in language regarding the fee for credit by examination. The Noncredit Regulation Changes were approved. Stankas; Larry Galizio, Community College League of California (CCLC) President; and Manuel Baca, Foundation for California Community Colleges Board of Directors Chair, presented a Collegiality in Action Training on July 16, 2019. Stankas noted that the training was well received and allowed for dialogue with the Board of Governors members.

Consultation Council met on July 18, 2019, and discussed the 50% Law and the data needed to improve the accuracy of the information. Stankas noted that it is proposed to count counseling and library faculty with all other faculty in the 50% law and to raise the percentage.

C. Online Community College District Board of Trustees Meeting – 30 mins., Stankas/Davison, pg. 119

The Executive Committee received an update on the Online Community College during item IV. A. Legislative and Budget Report.

D. C-ID Update – 15 mins., Mica, pg. 121

The Executive Committee received an update on the Course Identification Numbering (C-ID) System. Mica reviewed the course submission data for C-ID transfer and C-ID Career Technical Education (CTE) disciplines. Mica noted the need for California State University (CSU) faculty as course reviewers and faculty discipline review group (FDRG) members. Eric Wada will join Amanda

Paskey as the Curriculum Directors for 2019-2020. Mica discussed the C-ID CTE process and challenges. Lynn Shaw will be involved with the work of C-ID CTE for 2019-2020 to redefine and improve the process. Mica summarized the technical challenges of the C-ID website, and the 2019-2020 goal to evaluate the technological infrastructure to improve the website and increase integration and compatibility with other community college systems.

E. OERI Update – 15 mins., Mica/Pilati, pg. 123

The Executive Committee received an update on the Open Educational Resources Initiative (OERI). Pilati informed the committee of the faculty structure of OERI, including five regional leads, eight discipline leads, and liaisons at 108 colleges. Resources for liaisons include webinars, a Canvas course, and newsletters. The OERI Advisory Committee meets September 20, 2019, and the OERI Coordinating Council meets October 24, 2019. A request for proposals was distributed in May 2019 for Summer and Fall 2019 Short-Term OER Development Projects that would develop an OER text-equivalent, improve an existing OER text-equivalent, or develop ancillary resources. Thirty-seven projects were funded and are due on August 15, 2019, and December 15, 2019. Platforms being used to develop and store OER are LibreTexts, OER Commons, and Pressbooks. Pilati discussed the inconsistencies in the implementation of the no-cost, OER, or Zero Textbook Cost (ZTC) symbols in online course schedules, and the Academic Senate resolution 13.01 S19 “Develop Recommendations for the Implementation of a No-Cost Designation in Course Schedules”. Pilati noted the goals of mapping OER text-equivalents to the Transfer Model Curriculum (TMC) to determine the gap in resources. Mica reported that OERI is undergoing a branding process.

F. Meeting Debrief – 15 mins., Stanskas, pg. 125

The Executive Committee debriefed the meeting and assessed what is working well and where improvements may be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

B. Liaison Reports

C. Senate and Grant Reports

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 10:55 a.m.

Respectfully submitted by:

April Lonero, Executive Assistant

Cheryl Aschenbach, Secretary